

SUPPLIER: **SERVICES**

- Civil Construction Services

ENVIRONMENTAL REQUIREMENTS:

- Providing a legal compliant destination to the residues generated during the service as well as providing the fulfilment of the requirements related to their transportation. This includes the possibility of packing and storing the residues within KPP facilities, as long as respecting the internal rules of waste sorting;
- Concerning the production of construction and demolition residues, the supplier is entirely responsible for their management (this includes filling the RCD guide before leaving KPP site, and the posterior delivery of the residue to a licensed waste management entity);
- The entrance of the supplier at KPP site is constrained to the commitment of fulfilling KPP environmental requirements, which model (available in our main entrance) must be signed before entering, and to the reception of the KPP Environmental Management System information flyer (available in our main entrance);
- The service execution is controlled by KPP's Maintenance personnel and/or Environmental Dept. (as a mean of enforcement of the environmental requirements fulfilment).

- Cleaning Services

- Curative Medicine Services

ENVIRONMENTAL REQUIREMENTS:

- Non incorporation / use of legally forbidden substances;
- Providing a legal compliant destination to the residues generated during the service as well as providing the fulfilment of the requirements related to their transportation. This includes the possibility of packing and storing the residues within KPP facilities, as long as respecting the internal rules of waste sorting;
- The communication of the admission of new collaborators, with potential to cause significant environmental impact, is mandatory;
- The entrance of the new collaborators at KPP site is constrained to the commitment of fulfilling KPP environmental requirements, which model (available in our main entrance) must be signed before entering, and to the reception of the KPP Environmental Management System information flyer (available in our main entrance)



SUPPLIER: **SERVICES**

- *Gas supplying services*
- *Pest-control services*
- *Industrial equipment maintenance services*

ENVIRONMENTAL REQUIREMENTS:

- Non incorporation / use, in the equipments / tools, of legally forbidden substances (includes refrigerating equipment and its respective gas maintenance, as well as filling the intervention record according to the legally defined model);
- Providing a legal compliant destination to the residues generated during the service as well as providing the fulfilment of the requirements related to their transportation. This includes the possibility of packing and storing the residues within KPP facilities, as long as respecting the internal rules of waste sorting;
- Concerning the production of pest-control residues, the supplier is entirely responsible for their management. That responsibility includes:
 - providing a declaration or contract copy to KPP attesting that the supplier has designated a licensed waste management entity for the mentioned waste;
- The entrance of the supplier at KPP site is constrained to the commitment of fulfilling KPP environmental requirements, which model (available in our main entrance) must be signed before entering, and to the reception of the KPP Environmental Management System information flyer (available in our main entrance);
- The service execution is controlled by KPP's Maintenance personnel and/or Environmental Dept. (as a mean of enforcement of the environmental requirements fulfilment).

SUPPLIER: **SERVICES**

- Gardening services

ENVIRONMENTAL REQUIREMENTS:

- Providing a legal compliant destination to the residues generated during the service as well as providing the fulfilment of the requirements related to their transportation. This includes the possibility of packing and storing the residues within KPP facilities, as long as respecting the internal rules of waste sorting (the organic residues, namely the ones resulting from grass cutting and leaf sweeping, must be stored in black plastic bags and placed in the KPP Banal Residues container);
- Concerning the use of phytopharmaceutical products (ex.: herbicides), the supplier is entirely responsible for the management of the primary package residues. That responsibility includes:
 - providing a declaration or contract copy to KPP attesting that the supplier has designated a licensed waste management entity for the mentioned waste;
- Acting in accordance with safety and environmental rules when using equipments/machines;
- Non incorporation / use, in the equipments / tools, of legally forbidden substances (includes refrigerating equipment and its respective gas maintenance, as well as filling the intervention record according to the legally defined model);
- Non incorporation / use of legally forbidden substances;
- The communication of the admission of new collaborators, with potential to cause significant environmental impact, is mandatory;
- The entrance of the new collaborators at KPP site is constrained to the commitment of fulfilling KPP environmental requirements, which model (available in our main entrance) must be signed before entering, and to the reception of the KPP Environmental Management System information flyer (available in our main entrance)

SUPPLIER: **SERVICES**

- Environmental services – laboratories

ENVIRONMENTAL REQUIREMENTS:

- The measurements/analysis must be done in accordance with the legally specified standards;
- Providing a legal compliant destination to the residues generated during the service as well as providing the fulfilment of the requirements related to their transportation. This includes the possibility of packing and storing the residues within KPP facilities, as long as respecting the internal rules of waste sorting;
- The entrance of the supplier at KPP site is constrained to the commitment of fulfilling KPP environmental requirements, which model (available in our main entrance) must be signed before entering, and to the reception of the KPP Environmental Management System information flyer (available in our main entrance);
- The service execution is controlled by KPP's Maintenance personnel and/or Environmental Dept. (as a mean of enforcement of the environmental requirements fulfilment).

- Environmental services – residues removal

ENVIRONMENTAL REQUIREMENTS:

- Providing a legal compliant destination to the residues collected from KPP considering the best available technological solution.
- Complying with the legislation regarding residues transportation;
- The entrance of the supplier at KPP site is constrained to the commitment of fulfilling KPP environmental requirements, which model (available in our main entrance) must be signed before entering, and to the reception of the KPP Environmental Management System information flyer (available in our main entrance);
- The service execution is controlled by KPP's Maintenance personnel and/or Environmental Dept. (as a mean of enforcement of the environmental requirements fulfilment).



SUPPLIER: **SERVICES**

- Labour Medicine services

ENVIRONMENTAL REQUIREMENTS:

- Providing a legal compliant destination to the residues generated during the service as well as providing the fulfilment of the requirements related to their transportation. This includes the possibility of packing and storing the residues within KPP facilities, as long as respecting the internal rules of waste sorting;
- Concerning the production of residues resulting of medical activities, the supplier is entirely responsible for their management. That responsibility includes:
 - providing a declaration or contract copy to KPP attesting that the supplier has designated a licensed waste management entity for the mentioned waste;
- Acting in accordance with safety and environmental rules when using equipments/machines;
- Non incorporation / use of legally forbidden substances;
- The entrance of the supplier at KPP site is constrained to the commitment of fulfilling KPP environmental requirements, which model (available in our main entrance) must be signed before entering, and to the reception of the KPP Environmental Management System information flyer (available in our main entrance);
- The service execution is controlled by KPP's Human Resource Dept. (as a mean of enforcement of the environmental requirements fulfilment).



SUPPLIER: EQUIPMENTS / TOOLS

(includes assembly / installation)

Ex. moulds, equipments/machines and accessories, chillers, condensers, air-conditioning systems,...

ENVIRONMENTAL REQUIREMENTS:

- Non incorporation / use of legally forbidden substances (includes refrigeration gas);

During Installation / assembly:

- Providing a legal compliant destination to the residues generated during the service as well as providing the fulfilment of the requirements related to their transportation. This includes the possibility of packing and storing the residues within KPP facilities, as long as respecting the internal rules of waste sorting;
- The entrance of the supplier at KPP site is constrained to the commitment of fulfilling KPP environmental requirements, which model (available in our main entrance) must be signed before entering, and to the reception of the KPP Environmental Management System information flyer (available in our main entrance);
- The service execution is controlled by KPP's Maintenance personnel and/or Environmental Dept. (as a mean of enforcement of the environmental requirements fulfilment).
- The equipments / tools have to accomplish the legally defined safety and environmental rules, namely respecting the construction of chimneys / exhaust ducts, as well as acoustic isolation.



SUPPLIER: **SERVICES**

- Transportation

ENVIRONMENTAL REQUIREMENTS:

- Complying with all national and EC legislation concerning merchandise transportation (namely with all the mandatory aspects related to dangerous merchandise transportation – ADR).

SUPPLIER: MATERIALS

- Raw-material: paint, diluents, hardeners, additives,...

ENVIRONMENTAL REQUIREMENTS:

- KPP client defined requirements (applicable in case of having IMDS)
- Legal requirements related with:
 - the use of substances that, due to its VOC concentration, are labelled as dangerous with R45, R46, R49, R60, R61 and R40 risk phrases;
 - packaging specifications, namely paints, hardeners, thinners and additives containers have to be labelled, perfectly sealed and marked with the UN/ADR label, if applicable.
 - commitment of complying with REACH regulation (EC Regulation 1907/2006), namely by responding accordingly to our awareness letter and declaration of intent. Sending the MSDS in Portuguese language is mandatory for all chemical products.

- Raw-material: polymers, additives,...

ENVIRONMENTAL REQUIREMENTS:

- KPP client defined requirements (applicable in case of having IMDS)
- Legal requirements related with:
 - the use of substances that, due to its VOC concentration, are labelled as dangerous with R45, R46, R49, R60, R61 and R40 risk phrases;
 - commitment of complying with REACH regulation (EC Regulation 1907/2006), namely by responding accordingly to our awareness letter and declaration of intent. Sending the MSDS in Portuguese language is mandatory for all chemical products.

- Direct incorporation components; packing; labelling; other

ENVIRONMENTAL REQUIREMENTS:

- KPP client defined requirements (applicable to direct incorporation components in case of having IMDS)
- Legal requirements related with:
 - commitment of complying with REACH regulation (EC Regulation 1907/2006), namely by responding accordingly to our awareness letter and declaration of intent. Sending the MSDS in Portuguese language is mandatory for all chemical products.
 - Non incorporation / use of legally forbidden substances (namely, RoHS – Directive 2002/95/EC, applicable to electronic components).



SUPPLIER: MAINTENANCE CONSUMER GOODS

Ex: wear and tear tools, sprays, glues, catalogued dangerous products, screws,...

ENVIRONMENTAL REQUIREMENTS:

- Non incorporation / use of legally forbidden substances:
 - commitment of complying with REACH regulation (EC Regulation 1907/2006), namely by responding accordingly to our awareness letter and declaration of intent. Sending the MSDS in Portuguese language is mandatory for all chemical products;
 - Labelling and packaging legal specifications;
- Providing a legal compliant destination to the residues generated during the service as well as providing the fulfilment of the requirements related to their transportation. This includes the possibility of packing and storing the residues within KPP facilities, as long as respecting the internal rules of waste sorting;
- Concerning the production of residues of tonner, the supplier is entirely responsible for their management.